

**ENGINEERING COMMUNICATION PROGRAM**  
**Faculty of Applied Science & Engineering, University of Toronto**  
**Job Posting 2017-18 – CUPE Unit 3**

**SESSIONAL LECTURER POSITION**

The Engineering Communication Program has the following **Sessional Lecturer** position available for the 2017-2018 school year and invites applications from suitably qualified candidates.

No late applications can be considered.

All posted jobs are subject to the parameters listed below.

**Posting Date:** April 27, 2017

**Closing Date:** May 21, 2017

**Salary:** The salary rates, in accordance with the CUPE 3902 Unit 3 Collective Agreement, are as follows:

Sessional Lecturer 1:

As of Jan 1, 2017 - \$7,359.07 per Half Course Equivalent (HCE), inclusive of vacation pay

Sessional Lecturer 2:

As of Jan 1, 2017 - \$7,823.85 per Half Course Equivalent (HCE), inclusive of vacation pay

Should rates stipulated in the Collective Agreement vary from rates stated in this posting, the rates stated in the Collective Agreement shall prevail.

Please note: All positions are HCE unless designated otherwise in the specific job descriptions that follow.

No more than 50% of the workload for these courses is at-home work. Consequently, these contracts are not, in themselves, eligible for the T2200 tax deduction.

The positions posted below are tentative, pending final course determinations and enrolments. Lecture and tutorial days and times are accurate as of the posting date, and are subject to change should the need arise.

Please forward a completed application to the contact specified in the "Application Method" column below. If you are applying for multiple positions, please send only one email and include in your application letter a list of all the positions you're interested in, along with the requisite application documents.

This notice is posted pursuant to the CUPE Local 3902 Unit 3 Collective Agreement. Please note that, in accordance with that agreement, preference in hiring is given to qualified individuals advanced to the rank of Sessional Lecturer II or Sessional Lecturer III in accordance with Article 14:12.

Department Standards and Policies are available in the Department office and in the CUPE, Local 3902 office.

COURSE NUMBER AND TITLE	NUMBER OF POSITIONS COURSE ENROLMENT CLASS TIME	DATES SIZE OF APPOINTMENT (HOURS) SALARY	QUALIFICATIONS	DUTIES	APPLICATION METHOD	APPLICATION DEADLINE
<p><b>APS281H1 S - Language and Meaning</b></p> <p><b>Position:</b> Sessional Lecturer</p> <p><b>Course description:</b> As students study how language is used to make meaning in diverse contexts they will hone their own skills in deploying written and oral professional engineering language. The course explores the nature of language across linguistic, discipline and cultural boundaries and students apply the theoretical knowledge of language and language learning to their own written and oral language performances. In conjunction with this, theories of translation and bilingualism will be introduced to challenge assumptions about the universality of meanings. Weekly lecture and tutorial.</p>	<p><b>Number of Positions:</b> One (1) position.</p> <p><b>Estimated Enrolment (est):</b> 40 students, in tutorial sections of ~15 students each.</p> <p><b>TA Support:</b> There is no TA support.</p> <p><b>Class Schedule:</b> Students attend 2 one-hour lectures and 1 two-hour tutorial per week.</p>	<p><b>Dates:</b> Winter Term January 1 – April 30, 2018</p> <p><b>Hours:</b> 1 HCE (up to a maximum of 230 hours) including Reading Week and the final exam period.</p> <p><b>Salary:</b> In accordance with the CUPE 3902 Unit 3 Collective Agreement as of January 2017, the Sessional Lecturer I rate of pay is \$7,359.07 per HCE, inclusive of vacation pay. The SL II rate is \$7,823.85 per HCE, inclusive of vacation pay. Should rates stipulated in the Collective Agreement vary from rates stated in this posting, the rates stated in the Collective Agreement shall prevail.</p>	<p><b>Minimum Qualifications</b> include at least a Master’s degree in Applied Linguistics or Second Language Education with strong written and oral communication skills, and a demonstrated commitment to content-based instruction to advanced multilingual post-secondary students, experience with curriculum development and language assessment, a demonstrated ability to teach communication and to work as part of a team.</p> <p><b>Preferred Qualifications</b> include a PhD in an appropriate discipline (as above) and familiarity with engineering communication practices.</p>	<p><b>Sessional Lecturer duties:</b></p> <ul style="list-style-type: none"> <li>- Prepare course readings, writing prompts and end-of-term assignments and rubrics</li> <li>- Prepare and deliver 2 one-hour lectures per week as well as agendas for one-hour seminars per week</li> <li>- Prepare and coordinate 2 one-hour seminars per week</li> <li>- Design and mark midterm and final exam comprised of both multiple choice and short-answer questions</li> <li>- Run a weekly debrief and planning meeting for seminar lecturers</li> <li>- Supervise writing and presentation activities in one seminar section (~12-15 students)</li> <li>- Mark student led seminar discussions</li> <li>- Respond to weekly Reading Response Journals from seminar students</li> <li>- Mark final essay</li> <li>- Meet with students for consultation on request</li> </ul>	<p>Applicants should submit:</p> <ul style="list-style-type: none"> <li>• an application letter</li> <li>• curriculum vitae including the names of three referees</li> <li>• a short writing sample</li> <li>• a Unit 3 application form, available online at <a href="http://forms.hrandequity.utoronto.ca/">http://forms.hrandequity.utoronto.ca/</a></li> </ul> <p>A valid email address is required.</p> <p>Application letters should be addressed to: Deborah Tihanyi, Director Engineering Communication Program 35 St. George Street Toronto, ON M5S 1A4</p> <p>We prefer that applications be submitted by email to: <a href="mailto:ecp@ecf.utoronto.ca">ecp@ecf.utoronto.ca</a></p> <p><i>Please include only one (1) Unit 3 application, listing all courses you are applying for. Do not send separate applications for each course.</i></p>	<p><b>MAY 21, 2017</b></p>