

ENGINEERING COMMUNICATION PROGRAM
Faculty of Applied Science & Engineering, University of Toronto
Job Postings 2017-18 – CUPE Unit 3

SESSIONAL LECTURER POSITIONS

The Engineering Communication Program has the following **Sessional Lecturer** positions available for the 2017-2018 school year and invites applications from suitably qualified candidates.

No late applications can be considered.

All posted jobs are subject to the parameters listed below.

Posting Date: April 27, 2017

Closing Date: May 21, 2017

Salary: The salary rates, in accordance with the CUPE 3902 Unit 3 Collective Agreement, are as follows:

Sessional Lecturer 1: \$7,359.07 per Half Course Equivalent (HCE) (as of Jan 1, 2017), inclusive of vacation pay

Sessional Lecturer 2: \$7,823.85 per Half Course Equivalent (HCE) (as of Jan 1, 2017), inclusive of vacation pay

Should rates stipulated in the Collective Agreement vary from rates stated in this posting, the rates stated in the Collective Agreement shall prevail.

Please note: All positions are HCE unless designated otherwise in the specific job descriptions that follow.

No more than 50% of the workload for these courses is at-home work. Consequently, these contracts are not, in themselves, eligible for the T2200 tax deduction.

The positions posted below are tentative, pending final course determinations and enrolments. Lecture and tutorial days and times are accurate as of the posting date, and are subject to change should the need arise.

Please forward a completed application to the contact specified in the "Application Method" column below. If you are applying for multiple positions, please send only one email and include in your application letter a list of all the positions you're interested in, along with the requisite application documents.

This notice is posted pursuant to the CUPE Local 3902 Unit 3 Collective Agreement. Please note that, in accordance with that agreement, preference in hiring is given to qualified individuals advanced to the rank of Sessional Lecturer II in accordance with Article 14:12.

Department Standards and Policies are available in the Department office and in the CUPE, Local 3902 office.

COURSE NUMBER AND TITLE	NUMBER OF POSITIONS (est.) COURSE ENROLMENT (est.) CLASS TIME	DATES SIZE OF APPOINTMENT (HOURS) SALARY	QUALIFICATIONS	DUTIES	APPLICATION METHOD	APPLICATION DEADLINE
<p>APS111H1 F – Engineering Strategies and Practice - Lead CI</p> <p>Position: Sessional Lecturer</p> <p>Course description: This course introduces and provides a framework for the design process. Students are introduced to communication as an integral component of engineering practice. The course is a vehicle for understanding problem solving and developing communications skills. This first course in the two Engineering Strategies and Practice course sequence introduces students to the process of engineering design, to strategies for successful team work, and to design for human factors, society and the environment. Students write team and individual technical reports and give presentations within a discussion group.</p>	<p>Number of Positions (est.): Up to two (2) positions.</p> <p>Estimated Enrolment: 900 students, in tutorial sections of approximately 30 students each.</p> <p>TA Support: TAs coordinate seminars and do most of the grading.</p> <p>Class Schedule: Students attend 3 one-hour lectures, and 1 two-hour tutorial per week. In the final three weeks of term, the tutorial becomes a seminar on a selected topic.</p>	<p>Dates: Fall Term September 1 – December 31, 2017</p> <p>Hours: 1 HCE (up to a maximum of 230 hours) including the exam period.</p> <p>Salary: In accordance with the CUPE 3902 Unit 3 Collective Agreement as of January 2017, the Sessional Lecturer I rate of pay is \$7,359.07 per HCE, inclusive of vacation pay. The SL II rate is \$7,823.85 per HCE, inclusive of vacation pay.</p> <p>Should rates stipulated in the Collective Agreement vary from rates stated in this posting, the rates stated in the Collective Agreement shall prevail.</p>	<p>Minimum qualifications include at least a Master’s degree in an appropriate discipline (such as, but not limited to, Communication, English, Engineering, Education, Technology Studies) with strong written and oral communication skills, and a demonstrated commitment to teaching communication and demonstrated ability to work as part of a team. A TESL, CESLA or similar certificate or demonstrated experience in the creation of ESL curricula is required. Flexible availability is a requirement for these positions. Preferred qualifications include PhD in appropriate discipline (as above) and familiarity with engineering communication practices.</p>	<p>Lead CI duties:</p> <ul style="list-style-type: none"> - attend course training session - attend lectures (9 to 10 a.m. Tuesday, Thursday and Friday) - coordinate CI Teaching Team - attend pre-benchmarking sessions with TAs for each deliverable – these meetings are two-hours long and occur three times in the fall semester - meet with student teams for about 5 hours a week, both in and outside of tutorial - conduct student workshops and/or meetings between 5 and 7 p.m. on some weekdays - conduct weekly seminar on selected topic in final three weeks of term (3 x 2 hours) - grade students’ seminar presentation and participation - mark long answer on final exam <p>This job description is subject to change, as ESP is currently under review.</p>	<p>Applicants should submit:</p> <ul style="list-style-type: none"> • an application letter • curriculum vitae including the names of three referees • a short writing sample • a Unit 3 application form, available online at http://forms.hrandequity.utoronto.ca/ <p>A valid email address is required.</p> <p>Application letters should be addressed to: Deborah Tihanyi, Director Engineering Communication Program 35 St. George Street Toronto, ON M5S 1A4</p> <p>We prefer that applications be submitted by email to: ecp@ecf.utoronto.ca</p> <p><i>Please include only one (1) Unit 3 application, listing all courses you are applying for. Do not send separate applications for each course.</i></p>	<p>MAY 21, 2017</p>

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<p>APS112H1 S – Engineering Strategies and Practice - Lead CI</p> <p>Position: Sessional Lecturer</p> <p>Course description: This course introduces and provides a framework for the design process. Students are introduced to communication as an integral component of engineering practice. The course is a vehicle for understanding problem solving and developing communications skills. Building on the first course, this second course in the two Engineering Strategies and Practice course sequence introduces students to project management and to the design process in greater depth. Students work in teams on a term length design project. Students will write a series of technical reports and give a team based design project presentation.</p>	<p>Number of Positions (est.): Up to two (2) positions.</p> <p>Estimated Enrolment: 900 students, in tutorial sections of approximately 30 students each.</p> <p>TA Support: TAs coordinate seminars and do most of the grading.</p> <p>Class Schedule: Students attend 2 one-hour lectures, and 1 two-hour tutorial per week.</p>	<p>Dates: Winter term January 1 – April 30, 2018</p> <p>Hours: 1 HCE (up to a maximum of 230 hours) including the exam period. You are expected to be available for course related meetings during Reading Week.</p> <p>Salary: In accordance with the CUPE 3902 Unit 3 Collective Agreement as of January 2017, the Sessional Lecturer I rate of pay is \$7,359.07 per HCE, inclusive of vacation pay. The SL II rate is \$7,823.85 per HCE, inclusive of vacation pay.</p> <p>Should rates stipulated in the Collective Agreement vary from rates stated in this posting, the rates stated in the Collective Agreement shall prevail.</p>	<p>Minimum qualifications include at least a Master’s degree in an appropriate discipline (such as, but not limited to, Communication, English, Engineering, Education, Technology Studies) with strong written and oral communication skills, and a demonstrated commitment to teaching communication and demonstrated ability to work as part of a team. A TESL, CESLA or similar certificate or demonstrated experience in the creation of ESL curricula is required. Flexible availability is a requirement for these positions. Preferred qualifications include PhD in appropriate discipline (as above) and familiarity with engineering communication practices.</p>	<p>Lead CI duties:</p> <ul style="list-style-type: none"> - attend lectures (9 to 10 a.m. Tuesday and Thursday) - coordinate CI Teaching Team - attend pre-benchmarking sessions with TAs for each deliverable – these meetings are two-hours long and occur four times in the winter semester - meet with student teams from two tutorial sections, either regular sections or Language Intensive sections - grade Preliminary Lessons Learned Assignment and Lessons Learned Assignment for each student in your tutorials - meet with students for about 5 hours a week, both in and outside of tutorial - conduct workshops and/or meet with students from 5 to 7 p.m. on some week days - coach final oral presentations <p>This job description is subject to change, as ESP is currently under review.</p>	<p>Applicants should submit:</p> <ul style="list-style-type: none"> • an application letter • curriculum vitae including the names of three referees • a short writing sample • a Unit 3 application form, available online at http://forms.hrandequity.utoronto.ca/ <p>A valid email address is required.</p> <p>Application letters should be addressed to: Deborah Tihanyi, Director Engineering Communication Program 35 St. George Street Toronto, ON M5S 1A4</p> <p>We prefer that applications be submitted by email to: ecp@ecf.utoronto.ca</p> <p><i>Please include only one (1) Unit 3 application, listing all courses you are applying for. Do not send separate applications for each course.</i></p>	<p>MAY 21, 2017</p>

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<p>APS113H1 Y – Engineering Strategies and Practice - Lead CI</p> <p>Position: Sessional Lecturer</p> <p>Course description: This course introduces and provides a framework for the design process. Students are introduced to communication as an integral component of engineering practice. The course is a vehicle for understanding problem solving and developing communications skills. The fall term introduces students to the process of engineering design, to strategies for successful team work, and to design for human factors, society and the environment. Students write team and individual technical reports and give presentations within a discussion group. The winter term introduces students to project management and to the design process in greater depth. Students work in teams on a term length design project. Students will again write a series of technical reports and give a team based design project presentation.</p>	<p>Number of Positions (est.): One (1) position.</p> <p>Estimated Enrolment: Up to 60 students, in tutorial sections of approximately 30 students each.</p> <p>TA Support: TAs coordinate seminars and do most of the grading.</p> <p>Class Schedule: Students attend 2 one-hour lectures, and 1 two-hour tutorial per week.</p>	<p>Dates: Fall & Winter terms September 1, 2017 – April 30, 2018</p> <p>Hours: 2 HCE (up to a maximum of 460 hours) including the exam period. You are expected to be available for course related meetings during Reading Week.</p> <p>Salary: In accordance with the CUPE 3902 Unit 3 Collective Agreement as of January 2017, the Sessional Lecturer I rate of pay is \$7,359.07 per HCE, inclusive of vacation pay. The SL II rate is \$7,823.85 per HCE, inclusive of vacation pay.</p> <p>Should rates stipulated in the Collective Agreement vary from rates stated in this posting, the rates stated in the Collective Agreement shall prevail.</p>	<p>Minimum qualifications include at least a Master’s degree in an appropriate discipline (such as, but not limited to, Communication, English, Engineering, Education, Technology Studies) with strong written and oral communication skills, and a demonstrated commitment to teaching communication and demonstrated ability to work as part of a team. A TESL, CESLA or similar certificate or demonstrated experience in the creation of ESL curricula is required. Flexible availability is a requirement for these positions. Preferred qualifications include PhD in appropriate discipline (as above) and familiarity with engineering communication practices.</p>	<p>Lead CI duties:</p> <ul style="list-style-type: none"> - attend lectures (9 to 10 a.m. Tuesday and Thursday) - coordinate CI Teaching Team - attend pre-benchmarking sessions with TAs for each deliverable – these meetings are two-hours long and occur three times in the fall and four times in the winter semesters - meet with student teams, both in and outside of tutorial times (Tutorials are 2 to 4 p.m. Fridays) - conduct workshops and/or meet with students from 5 to 7 p.m. on some week days - conduct weekly seminar on selected topic in final three weeks of fall term (3 x 2 hours) - mark long answer of Christmas exam - grade Preliminary Lessons Learned assignment and Lessons Learned assignment for each student in your tutorial - coach final oral presentation in winter term <p>This job description is subject to change, as ESP is currently under review.</p>	<p>Applicants should submit:</p> <ul style="list-style-type: none"> • an application letter • curriculum vitae including the names of three referees • a short writing sample • a Unit 3 application form, available online at http://forms.hrandequity.utoronto.ca/ <p>A valid email address is required.</p> <p>Application letters should be addressed to: Deborah Tihanyi, Director Engineering Communication Program 35 St. George Street Toronto, ON M5S 1A4</p> <p>We prefer that applications be submitted by email to: ecf@ecf.utoronto.ca</p> <p><i>Please include only one (1) Unit 3 application, listing all courses you are applying for. Do not send separate applications for each course.</i></p>	<p>MAY 21, 2017</p>

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<p>APS111H1 S – Engineering Strategies and Practice I (T)</p> <p>Position: Sessional Lecturer</p> <p>Course description: This course introduces and provides a framework for the design process. Students are introduced to communication as an integral component of engineering practice. The course is a vehicle for understanding problem solving and developing communications skills. This first course in the two Engineering Strategies and Practice course sequence introduces students to the process of engineering design, to strategies for successful team work, and to design for human factors, society and the environment. Students write team and individual technical reports and give presentations within a discussion group.</p>	<p>Number of Positions (est.): One (1) position</p> <p>Estimated Enrolment: may be up to 100 students, in tutorial sections of approximately 30 students each.</p> <p>TA Support: TAs coordinate seminars and do most of the grading.</p> <p>Class Schedule: Students attend 2 one-hour lectures, and 1 two-hour tutorial per week.</p>	<p>Dates: Winter term January 1 – April 30, 2018</p> <p>Hours: 1 HCE (up to a maximum of 230 hours) including the exam period. You are expected to be available for course related meetings and activities during Reading Week.</p> <p>Salary: In accordance with the CUPE 3902 Unit 3 Collective Agreement as of January 2017, the Sessional Lecturer I rate of pay is \$7,359.07 per HCE, inclusive of vacation pay. The SL II rate is \$7,823.85 per HCE, inclusive of vacation pay.</p> <p>Should rates stipulated in the Collective Agreement vary from rates stated in this posting, the rates stated in the Collective Agreement shall prevail.</p>	<p>Minimum Qualifications include a Master’s degree in an appropriate discipline (such as, but not limited to, Communication, English, Engineering, Education, Technology Studies) with strong written and oral communication skills and a demonstrated commitment to teaching communication. A TESL, CESLA or similar certificate or demonstrated experience in the creation of ESL curricula is required. The ability to work as part of a team and experience as a Communication Instructor in APS 111 are essential to this position. Preferred Qualifications also include PhD in appropriate discipline (as above) familiarity with engineering communication practices. Experience in APS 112 is also desirable.</p>	<p>Sessional lecturer duties:</p> <ul style="list-style-type: none"> - attend all lectures (9 to 10 a.m. Tuesday and Thursday) - deliver lectures on communication curriculum in course - conduct weekly course planning meetings with engineering lecturer and TA(s) - perform an appropriate supervisory function in relation to tutorials consulting with teams on all documents and other communication tasks - submit a report prior to start of classes, with course plan, and after course is over with an evaluation and recommendations <p>This job description is subject to change, as ESP is currently under review.</p>	<p>Applicants should submit:</p> <ul style="list-style-type: none"> • an application letter • curriculum vitae including the names of three referees • a short writing sample • a Unit 3 application form, available online at http://forms.hrandequity.utoronto.ca/ <p>A valid email address is required.</p> <p>Application letters should be addressed to: Deborah Tihanyi, Director Engineering Communication Program 35 St. George Street Toronto, ON M5S 1A4</p> <p>We prefer that applications be submitted by email to: ecp@ecf.utoronto.ca</p> <p><i>Please include only one (1) Unit 3 application, listing all courses you are applying for. Do not send separate applications for each course.</i></p>	<p>MAY 21, 2017</p>

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<p>APS112H1 S – Engineering Strategies and Practice II (T)</p> <p>Position: Sessional Lecturer</p> <p>Course description: This course introduces and provides a framework for the design process, problem solving and project management. Students are introduced to communication as an integral component of engineering practice. The course is a vehicle for practicing team skills and developing communications skills. Building on the first course, this second course in the two Engineering Strategies and Practice course sequence introduces students to project management and to the design process in greater depth. Students work in teams on a term length design project. Students will write a series of technical reports and give a team based design project presentation.</p>	<p>Number of Positions (est.): One (1) position.</p> <p>Estimated Enrolment: may be up to 100 students, in tutorial sections of approximately 30 students each.</p> <p>TA Support: TAs coordinate seminars and do most of the grading.</p> <p>Class Schedule: Students attend 2 one-hour lectures, and 1 two-hour tutorial per week.</p>	<p>Dates: Summer term May 1 – June 30, 2018</p> <p>Hours: 1 HCE (up to a maximum of 230 hours) including the exam period.</p> <p>Salary: In accordance with the CUPE 3902 Unit 3 Collective Agreement as of January 2017, the Sessional Lecturer I rate of pay is \$7,359.07 per HCE, inclusive of vacation pay. The SL II rate is \$7,823.85 per HCE, inclusive of vacation pay.</p> <p>Should rates stipulated in the Collective Agreement vary from rates stated in this posting, the rates stated in the Collective Agreement shall prevail.</p>	<p>Minimum Qualifications include a Master’s degree in an appropriate discipline (such as, but not limited to, Communication, English, Engineering, Education, Technology Studies) with strong written and oral communication skills and a demonstrated commitment to teaching communication. A TESL, CESLA or similar certificate or demonstrated experience in the creation of ESL curricula is required. The ability to work as part of a team and experience as a Communication Instructor in APS 111 and APS 112 are essential to this position. Preferred Qualifications also include PhD in appropriate discipline (as above) familiarity with engineering communication practices and/or training in second-language instruction at the university level.</p>	<p>Sessional lecturer duties:</p> <ul style="list-style-type: none"> - attend all lectures, as scheduled - deliver lectures on communication curriculum in course - conduct weekly course planning meetings with engineering lecturer and TA(s) - perform an appropriate supervisory function in relation to tutorials consulting with teams on all documents and other communication tasks - grade Preliminary Lessons Learned assignment and Lessons Learned assignment for each student <p>This job description is subject to change, as ESP is currently under review.</p>	<p>Applicants should submit:</p> <ul style="list-style-type: none"> • an application letter • curriculum vitae including the names of three referees • a short writing sample • a Unit 3 application form, available online at http://forms.hrandequity.utoronto.ca/ <p>A valid email address is required.</p> <p>Application letters should be addressed to: Deborah Tihanyi, Director Engineering Communication Program 35 St. George Street Toronto, ON M5S 1A4</p> <p>We prefer that applications be submitted by email to: ecp@ecf.utoronto.ca</p> <p><i>Please include only one (1) Unit 3 application, listing all courses you are applying for. Do not send separate applications for each course.</i></p>	<p>MAY 21, 2017</p>

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<p>APS281H1 S - Language and Meaning</p> <p>Position: Sessional Lecturer</p> <p>Course description: As students study how language is used to make meaning in diverse contexts they will hone their own skills in deploying written and oral professional engineering language. The course explores the nature of language across linguistic, discipline and cultural boundaries and students apply the theoretical knowledge of language and language learning to their own written and oral language performances. In conjunction with this, theories of translation and bilingualism will be introduced to challenge assumptions about the universality of meanings. Weekly lecture and tutorial.</p>	<p>Number of Positions (est.): To be confirmed pending enrolment.</p> <p>Estimated Enrolment: 40 students, in tutorial sections of ~15 students each.</p> <p>TA Support: There is no TA support.</p> <p>Class Schedule: Students attend 2 one-hour lectures and 1 two-hour tutorial per week.</p>	<p>Dates: Winter Term January 1 – April 30, 2018</p> <p>Hours: 1 HCE (up to a maximum of 230 hours) including Reading Week and the final exam period.</p> <p>Salary: In accordance with the CUPE 3902 Unit 3 Collective Agreement as of January 2017, the Sessional Lecturer I rate of pay is \$7,359.07 per HCE, inclusive of vacation pay. The SL II rate is \$7,823.85 per HCE, inclusive of vacation pay.</p> <p>Should rates stipulated in the Collective Agreement vary from rates stated in this posting, the rates stated in the Collective Agreement shall prevail.</p>	<p>Minimum Qualifications include at least a Master’s degree in an appropriate discipline (such as, but not limited to, Applied Linguistics, Communication, English, Engineering, Education, Technology Studies) with strong writing and oral communication skills, TESL certification or equivalent and a demonstrated commitment to teaching communication and demonstrated ability to work as part of a team. Flexible availability is a requirement for these positions. Preferred qualifications include a PhD in an appropriate discipline (as above), familiarity with advanced second-language education practices and/or experience as an instructor in a multilingual context. Also considered assets are experience in curriculum development, tutoring and/or working with a diverse group of students.</p>	<p>Sessional Lecturer duties:</p> <ul style="list-style-type: none"> - Attend lectures as well as a one-hour group meeting per week - Supervise writing and presentation activities in one tutorial section (~12-15 students) - Mark multiple choice/short answer midterm - Facilitate tutorial discussions and participation - Mark individual student led tutorial discussion - Respond to weekly Reading Response entries - Mark final essay - Mark final essay exam - Meet with students for consultation on request 	<p>Applicants should submit:</p> <ul style="list-style-type: none"> • an application letter • curriculum vitae including the names of three referees • a short writing sample • a Unit 3 application form, available online at http://forms.hrandequity.utoronto.ca/ <p>A valid email address is required.</p> <p>Application letters should be addressed to: Deborah Tihanyi, Director Engineering Communication Program 35 St. George Street Toronto, ON M5S 1A4</p> <p>We prefer that applications be submitted by email to: ecp@ecf.utoronto.ca</p> <p><i>Please include only one (1) Unit 3 application, listing all courses you are applying for. Do not send separate applications for each course.</i></p>	<p>MAY 21, 2017</p>

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<p>APS320H1 F: Representing Science on Stage</p> <p>Position: Sessional Lecturer</p> <p>Course Description: APS320 is a theatre course for engineers that looks at the way science is mediated through/by culture, particularly performance. The class is divided into seminar and studio: seminar (lecture) classes look at the science, social and historical context and stagecraft behind the plays; studio (tutorial) classes involve engaging in performance activity, including improvisation, reading and staging scenes from the plays and workshops dedicated to developing specific skills.</p>	<p>Number of Positions (est.): One (1)</p> <p>Estimated Enrolment: 30 students</p> <p>Class Schedule: Students attend 1 two-hour lecture/seminar (Mondays 6:00 to 8:00 pm) and 1 two-hour tutorial/studio (Wednesdays 6:00 to 8:00 pm) per week. These times are tentative and may be subject to change.</p>	<p>Dates: Fall Term September 1 – December 31, 2017</p> <p>Hours: 1 HCE (up to a maximum of 230 hours).</p> <p>Salary: In accordance with the CUPE 3902 Unit 3 Collective Agreement as of January 2017, the Sessional Lecturer I rate of pay is \$7,359.07 per HCE, inclusive of vacation pay. The SL II rate is \$7,823.85 per HCE, inclusive of vacation pay.</p> <p>Should rates stipulated in the Collective Agreement vary from rates stated in this posting, the rates stated in the Collective Agreement shall prevail.</p>	<p>Minimum Qualifications: Candidates should have at least a Masters in theatre or drama with training and experience in acting. Candidates should have strong written and oral communication skills and a demonstrated interest in science and/or engineering and teaching theatre for non-actors. Preferred Qualifications include experience teaching basic performance skills, directing and familiarity with engineering communication practices and/or training/experience in second-language instruction at the university level.</p>	<p>Lecturer duties:</p> <ul style="list-style-type: none"> - Participate in planning/delivery of course material - Meet with the course coordinator one hour per week to discuss the week's studio - Grade assignments throughout the term (up to 3 written assignments; 3 scene performances) - Consult with students outside of class time for both written assignments and scene performances 	<p>Applicants should submit:</p> <ul style="list-style-type: none"> • an application letter • curriculum vitae including the names of three referees • a short writing sample • a Unit 3 application form, available online at http://forms.hrandequity.utoronto.ca/ <p>A valid email address is required.</p> <p>Application letters should be addressed to: Deborah Tihanyi, Director Engineering Communication Program 35 St. George Street Toronto, ON M5S 1A4</p> <p>We prefer that applications be submitted by email to: ecp@ecf.utoronto.ca</p> <p><i>Please include only one (1) Unit 3 application, listing all courses you are applying for. Do not send separate applications for each course.</i></p>	<p>MAY 21, 2017</p>

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<p>CHE299H1 Y - Communication</p> <p>Position: Sessional Lecturer</p> <p>Course description: The instructor will lead a tutorial section of CHE299 for students requiring extra language support, and will work with these students in developing their professional language skills in designated core course assignments.</p>	<p>Number of Positions (est.): One (1)</p> <p>Estimated Enrolment: 20-25 students.</p> <p>TA Support: TA consultation will be available from associated engineering courses as required.</p> <p>Class Schedule: In CHE299 students attend 2 one-hour tutorials per week during the fall and winter. The final schedule is to be confirmed.</p>	<p>Dates: Fall and Winter terms September 1, 2017 – April 30, 2018</p> <p>Hours: 1 HCE (up to a maximum of 230 hours).</p> <p>Salary: In accordance with the CUPE 3902 Unit 3 Collective Agreement as of January 2017, the Sessional Lecturer I rate of pay is \$7,359.07 per HCE, inclusive of vacation pay. The SL II rate is \$7,823.85 per HCE, inclusive of vacation pay.</p> <p>Should rates stipulated in the Collective Agreement vary from rates stated in this posting, the rates stated in the Collective Agreement shall prevail.</p>	<p>Minimum Qualifications include at least a Master’s degree in an appropriate discipline (such as, but not limited to, Communication, English, Engineering, Education, Technology Studies) with strong written and oral communication skills, a demonstrated commitment to teaching communication and demonstrated ability to work as part of a team. Preferred Qualifications include a PhD in an appropriate discipline (as above), familiarity with engineering communication practices, TESL or other training/certification in second-language instruction at the university level, experience as an instructor in first year foundation course, Engineering Strategies and Practice, or in the CHE curriculum.</p>	<p>Sessional lecturer duties:</p> <ul style="list-style-type: none"> - Lead two 1-hour tutorials per week during the fall and winter - Attend weekly meeting with co-instructors from CHE - Grade closely supervised in-class assignments, and non-closely supervised written assignments - Provide support to students (individually and in groups) on core course assignments 	<p>Applicants should submit:</p> <ul style="list-style-type: none"> • an application letter • curriculum vitae including the names of three referees • a short writing sample • a Unit 3 application form, available online at http://forms.hrandequity.utoronto.ca/ <p>A valid email address is required.</p> <p>Application letters should be addressed to: Deborah Tihanyi, Director Engineering Communication Program 35 St. George Street Toronto, ON M5S 1A4</p> <p>We prefer that applications be submitted by email to: ecp@ecf.utoronto.ca</p> <p><i>Please include only one (1) Unit 3 application, listing all courses you are applying for. Do not send separate applications for each course.</i></p>	<p>MAY 21, 2017</p>

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<p>CIV282H1 F – Engineering Communication I</p> <p>Position: Sessional Lecturer</p> <p>Course description: This course develops students' communications skills focusing on the specific skills required for work in foundational civil engineering. Target communication areas include: Oral Presentation; Logical Argument; Document Development; Sentence and Discourse Control; and Visual Design. The course will build capacity in support of specific assignments delivered in other courses in the same term.</p> <p>This is a .2 weighted course.</p>	<p>Number of Positions (est.): Up to four (4)</p> <p>Estimated Enrolment: 125 students, in sections of ~30 students each.</p> <p>TA Support: TA consultation will be available from partner engineering courses as required.</p> <p>Class Schedule: Students attend 1 one-hour lecture and 1 one-hour tutorial per week. Tentatively, the class is scheduled 2-4pm on Mondays. The course is proposed to run for ten weeks, with potential breaks in between classes for midterm relief or holidays (final schedule TBD).</p>	<p>Dates: Fall Term September 1 – November 30, 2017</p> <p>Hours: This position is 60% HCE (up to a maximum of 138 hours).</p> <p>Salary: In accordance with the CUPE 3902 Unit 3 Collective Agreement the Sessional Lecturer I rate of pay is \$4,415.44 (inclusive of vacation pay) per 60% HCE. The SL II rate is \$4,694.31 (inclusive of vacation pay) per 60% HCE.</p> <p>Should rates stipulated in the Collective Agreement vary from rates stated in this posting, the rates stated in the Collective Agreement shall prevail.</p>	<p>Minimum qualifications include at least a Master's degree in an appropriate discipline (such as, but not limited to, Communication, English, Engineering, Education, Technology Studies) with strong written and oral communication skills, and a demonstrated commitment to teaching communication and demonstrated ability to work as part of a team. Preferred qualifications include a PhD in an appropriate discipline (as above), and TESL or other training/certification in second-language instruction at the university level, and familiarity with engineering communication practices, and experience as an instructor in first year foundation course, Engineering Strategies and Practice. Experience in Civil Engineering education or practice is also highly desirable.</p>	<p>Sessional Lecturer Duties:</p> <ul style="list-style-type: none"> - Attend one 1-hour lecture per week - Supervise one 1-hour tutorial per week - Attend weekly course planning meetings with teaching team - Grade four non-closely supervised written assignments (two outlines and two reports) and one final team oral presentation - Grade up to 15 non-CIV student reports for a partner course, CIV220 - Collaborate with colleagues in partner courses - Consult with students (individually and in groups) to help them develop as writers and presenters 	<p>Applicants should submit:</p> <ul style="list-style-type: none"> • an application letter • curriculum vitae including the names of three referees • a short writing sample • a Unit 3 application form, available online at http://forms.hrandequity.utoronto.ca/ <p>A valid email address is required.</p> <p>Application letters should be addressed to: Deborah Tihanyi, Director Engineering Communication Program 35 St. George Street Toronto, ON M5S 1A4</p> <p>We prefer that applications be submitted by email to: ecp@ecf.utoronto.ca</p> <p><i>Please include only one (1) Unit 3 application, listing all courses you are applying for. Do not send separate applications for each course.</i></p>	<p>MAY 21, 2017</p>

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<p>ECE297H1 S - Communication and Design</p> <p>Position: Sessional Lecturer</p> <p>Course description: An introduction to electrical and computer engineering design processes illustrated by the design and implementation of software systems. Creative development with appropriate organizational and reporting and recording activities, both oral and written, is emphasized. The general design cycle and pragmatic strategies used in the creation of small designs and larger systems are presented. These methods are implemented in practical lab work done in teams. Oral skills are developed in tutorials and team discussions and by making formal presentations. Written skills are developed in reports related to the lecture and lab activities.</p>	<p>Number of Positions (est.): 9 – 12 positions.</p> <p>Estimated Enrollment: 360 students, in 9 - 12 tutorial sections of ~36 students each</p> <p>Support: TAs coordinate the lab component of the course.</p> <p>Class Schedule: Students attend two one-hour lectures, one two-hour lab and one 30-minute meeting with a Communication Instructor.</p>	<p>Dates: Winter Term January 1 – April 30, 2018</p> <p>Hours: 1 HCE (up to a maximum of 230 hours) including Reading Week and Final Exam Period</p> <p>Salary: In accordance with the CUPE 3902 Unit 3 Collective Agreement as of January 2017, the Sessional Lecturer I rate of pay is \$7,359.07 per HCE, inclusive of vacation pay. The SL II rate is \$7,823.85 per HCE, inclusive of vacation pay.</p> <p>Should rates stipulated in the Collective Agreement vary from rates stated in this posting, the rates stated in the Collective Agreement shall prevail.</p>	<p>Minimum qualifications include at least a Master’s degree in an appropriate discipline (such as, but not limited to, Communication, English, Engineering, Education, Technology Studies) with strong writing and oral communication skills, and a demonstrated commitment to teaching communication and demonstrated ability to work as part of a team. Flexible availability is a requirement for these positions. Preferred qualifications include a PhD in an appropriate discipline (as above), TESL or CESLA certificate (or equivalent in ESL specialization or development of ESL curricula), familiarity with engineering communication practices and/or experience as an instructor in first year foundation course, Engineering Strategies and Practice. Also considered assets are experience in curriculum development, tutoring and/or working with a diverse group of students.</p>	<p>Sessional Lecturer Duties:</p> <ul style="list-style-type: none"> - Attend lectures as well as a one-hour instructional team meeting per week. - Supervise 12 student teams (3 students per team) as project manager; 30-minute meeting times to take place both within and outside of tutorial hours. - Comment on weekly team progress reports as well as grade and comment on one design report per team. - Grade a short individual analysis of a video presentation, a short individual Lessons Learned document and grade midterm team oral presentations and final team oral presentations. - Meet with students for consultation on request. - Coordinate additional tutorial activities as needed. - Facilitate practice oral presentations as needed. 	<p>Applicants should submit:</p> <ul style="list-style-type: none"> • an application letter • curriculum vitae including the names of three referees • a short writing sample • a Unit 3 application form, available online at http://forms.hrandequity.utoronto.ca/ <p>A valid email address is required.</p> <p>Application letters should be addressed to: Deborah Tihanyi, Director Engineering Communication Program 35 St. George Street Toronto, ON M5S 1A4</p> <p>We prefer that applications be submitted by email to: ecp@ecf.utoronto.ca</p> <p><i>Please include only one (1) Unit 3 application, listing all courses you are applying for. Do not send separate applications for each course.</i></p>	<p>MAY 21, 2017</p>

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<p>ESC101H1 F – Praxis I</p> <p>Position: Sessional Lecturer</p> <p>Course description: Praxis I introduces students to the theory and practice of engineering design and communication. Through an integrated suite of interactive lectures, structured Design Studio activities, and multiple small-team projects, students explore core elements of both communication and design. The emphasis for the communication instructors is on developing critical thinking, representing ideas in oral, written and visual form, and on understanding the structure of engineering argument. Praxis I challenges students to explore the theories and principles that underpin engineering design and communication, to develop rigorous, individualized approaches to solving engineering problems, to adopt an outward looking and entrepreneurial engineering perspective, and to take an active role in shaping their future engineering studies.</p>	<p>Number of Position (est.): Up to six (6) positions.</p> <p>Estimated Enrolment: 300 students, in 12 tutorial sections of ≈25 students each.</p> <p>Support: Most studio activities are co-taught with a design -focused teaching assistant; some assessment is also shared with the design TA.</p> <p>Class Schedule: Students attend 3 one-hour lectures and 1 two-hour tutorial per week. Lectures are tentatively scheduled for Mondays from 2:00-3:00pm, Tuesday from 1:00-2:00pm, and Friday from 1:00-2:00pm. Tutorials are scheduled for Tuesdays 3:00-5:00pm, Wednesdays 10:00am-12:00pm, and Thursdays 2:00-4:00pm. These times are tentative and may be subject to change.</p>	<p>Dates: Fall term September 1 – December 31, 2017</p> <p>Hours: 1-1.25 HCE (up to a maximum of 230 - 287.5 hrs) including the exam period.</p> <p>Salary: In accordance with the CUPE 3902 Unit 3 Collective Agreement as of January 2017, the Sessional Lecturer I rate of pay is \$7,359.07 per HCE, inclusive of vacation pay. The SL II rate is \$7,823.85 per HCE, inclusive of vacation pay.</p> <p>Should rates stipulated in the Collective Agreement vary from rates stated in this posting, the rates stated in the Collective Agreement shall prevail.</p>	<p>Minimum Qualifications include at least a Master’s degree in an appropriate discipline (such as, but not limited to, Communication, English, Engineering, Education, Technology Studies) with strong written and oral communication skills, and a demonstrated commitment to teaching communication and demonstrated ability to work as part of a team. Preferred Qualifications include a PhD in an appropriate discipline (as above), and TESL or other training/certification in second-language instruction at the university level, and familiarity with engineering communication practices, and strong performance as an instructor in Praxis I or II. Flexible availability for studio and benchmarking meetings is also preferred.</p>	<p>Sessional Lecturer duties:</p> <ul style="list-style-type: none"> - Attend all Monday and Tuesday lectures throughout the term - Attend two one-hour weekly course planning meetings (to be scheduled) - Attend a day long orientation session for all instructors at the beginning of term (Date TBA) - Teach two, 2-hour studios for the duration of the course. <ul style="list-style-type: none"> o Prepare for studio teaching, and participate in studio planning, revision, and discussion o Participate in short debriefing meetings after the first studio of the week - Evaluate and provide detailed feedback on up to five assignments (both group and individual), and attend benchmarking meeting(s) for assignment grading - Invigilate one supervised test scheduled during the Engineering Science midterm timeslot - Supervise and mentor both individuals and teams within your studios <ul style="list-style-type: none"> o Hold consultations with students to help them complete and improve their assignments, and develop as writers and presenters 	<p>Applicants should submit:</p> <ul style="list-style-type: none"> • an application letter • curriculum vitae including the names of three referees • a short writing sample • a Unit 3 application form, available online at http://forms.hrandequity.utoronto.ca/ <p>A valid email address is required.</p> <p>Application letters should be addressed to: Deborah Tihanyi, Director Engineering Communication Program 35 St. George Street Toronto, ON M5S 1A4</p> <p>We prefer that applications be submitted by email to: ecp@ecf.utoronto.ca</p> <p><i>Please include only one (1) Unit 3 application, listing all courses you are applying for. Do not send separate applications for each course.</i></p>	<p>MAY 21, 2017</p>

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<p>ESC102H1 S – Praxis II</p> <p>Position: Sessional Lecturer</p> <p>Course description: Praxis II follows from Praxis I and challenges students to apply, enhance, and refine their engineering design and communication skills. The design projects in Praxis II are both identified and defined by the students themselves, and focus on issues associated with the City of Toronto, its agencies and services, and its communities and citizens. In the first half of the course students, working in small teams, identify, frame, and document appropriate engineering challenges; in the second half they design, prototype, and present engineering solutions to a subset of those identified challenges. In support of these activities students continue to explore in greater depth the theories, tools, and practices of engineering design and communication. Praxis II culminates in an open showcase where students present their design solutions to representatives from interested governmental and non-governmental agencies, to their project stakeholders, and to the general public.</p>	<p>Number of Position (est.): Up to three (3) positions.</p> <p>Estimated Enrolment: 270 students, in 10 studio sections of ≈ 27 students each.</p> <p>TA Support: Some assessment may be performed alongside design-focused teaching assistants; some studios may be supported by design-focused teaching assistants.</p> <p>Class Schedule: Students attend 3 one-hour lectures and 1 two-hour tutorial per week. Lectures are tentatively scheduled for Mondays from 1:00-2:00pm and Tuesday from 1:00-2:00pm and Thursday 5-6pm. Studios are scheduled for Tuesdays 4:00-6:00pm, Wednesdays 3:00-5:00pm, and Friday 10:00am-12:00pm. These times are tentative and may be subject to change.</p>	<p>Dates: Winter term January 1 – April 30, 2018</p> <p>Hours: 1-1.25 HCE (up to a maximum of 230 - 287.5 hrs) including Reading Week and the Final Exam Period.</p> <p>Salary: In accordance with the CUPE 3902 Unit 3 Collective Agreement as of January 2017, the Sessional Lecturer I rate of pay is \$7,359.07 per HCE, inclusive of vacation pay. The SL II rate is \$7,823.85 per HCE, inclusive of vacation pay.</p> <p>Should rates stipulated in the Collective Agreement vary from rates stated in this posting, the rates stated in the Collective Agreement shall prevail.</p>	<p>Minimum Qualifications include at least a Master’s degree in an appropriate discipline (such as, but not limited to, Communication, English, Engineering, Education, Technology Studies) with strong written and oral communication skills, and a demonstrated commitment to teaching communication and demonstrated ability to work as part of a team. Preferred Qualifications include a PhD in an appropriate discipline (as above), and TESL or other training/certification in second-language instruction at the university level, and familiarity with engineering communication practices, and strong performance as an instructor in Praxis I or II. Flexible availability for studio and benchmarking meetings is also preferred.</p>	<p>Sessional Lecturer duties:</p> <ul style="list-style-type: none"> - Attend all Monday and Tuesday lectures throughout the term - Attend two one-hour weekly course planning meetings and orientation session (To be scheduled) - Teach studios: <ul style="list-style-type: none"> - Co-instruct three 2 hour studios per week with a design TA - Prepare for studio teaching, and participate in studio planning, revision, and discussion - Participate in short debriefing meetings after first and second studios of the week - Evaluate and deliver detailed feedback on up to five assignments (both group and individual), and attend benchmarking meeting(s) for assignment grading (to be scheduled) - Attend & evaluate at all day design Showcase scheduled for April 2018 (Exact date TBA) - Supervise and mentor both individuals and teams within your studios <ul style="list-style-type: none"> - Hold consultations with students to help them complete and improve their assignments, and develop as writers and presenters - Develop curriculum for supporting students outside of regular classes, and provide extra curricular support for students in need of help - Must be able to meet tight marking deadlines for an oral presentation (late Jan) and one key assignment over Reading Week 	<p>Applicants should submit:</p> <ul style="list-style-type: none"> • an application letter • curriculum vitae including the names of three referees • a short writing sample • a Unit 3 application form, available online at http://forms.hrandequity.utoronto.ca/ <p>A valid email address is required.</p> <p>Application letters should be addressed to: Deborah Tihanyi, Director Engineering Communication Program 35 St. George Street Toronto, ON M5S 1A4</p> <p>We prefer that applications be submitted by email to: ecp@ecf.utoronto.ca</p> <p><i>Please include only one (1) Unit 3 application, listing all courses you are applying for. 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<p>ESC301Y1 Y – Engineering Science Options Seminar</p> <p>Position: Sessional Lecturer</p> <p>Course description (from the calendar): The Option seminar supports discipline specific discussions of ethics, professionalism, safety and standards and research in a seminar-based setting. Guest speakers, presentations and other activities will highlight various topics of interest, including the present and future research related to the Option. This course will be offered on a credit/no credit basis and the assessment will be through a combination of written assignments, presentations and tests.</p>	<p>Number of Positions (est.): One (1) position.</p> <p>Estimated Enrolment: 200 students.</p> <p>TA Support: Some assessment may be performed alongside teaching assistants; some workshops may be supported by teaching assistants.</p> <p>Class Schedule: Class times vary between options. A common time for all option events will be scheduled, likely in an evening.</p>	<p>Dates: Fall & Winter terms September 1, 2017 – April 30, 2018</p> <p>Hours: 1 HCE (up to a maximum of 230 hours) over two terms, including Reading Week and the Final Exam Period.</p> <p>Salary: In accordance with the CUPE 3902 Unit 3 Collective Agreement as of January 2017, the Sessional Lecturer I rate of pay is \$7,359.07 per HCE, inclusive of vacation pay. The SL II rate is \$7,823.85 per HCE, inclusive of vacation pay.</p> <p>Should rates stipulated in the Collective Agreement vary from rates stated in this posting, the rates stated in the Collective Agreement shall prevail.</p>	<p>Minimum Qualifications include at least a Master’s degree in an appropriate discipline (such as, but not limited to, Communication, English, Engineering, Education, Technology Studies) with strong written and oral communication skills, and a demonstrated commitment to teaching communication and demonstrated ability to work as part of a team. Preferred Qualifications include a PhD in an appropriate discipline (as above), and TESL or other training/certification in second-language instruction at the university level, and familiarity with engineering communication practices. Flexible availability for meetings with colleagues is also preferred.</p>	<p>Sessional Lecturer duties:</p> <ul style="list-style-type: none"> - Develop curriculum in writing and oral presentation that fulfills course objectives related to design, professionalism, and ethics. - Support the disciplinary expert option coordinators in developing classroom activities that will enhance student learning of written and oral communication and ethics. - Develop writing and oral presentation assignments in conjunction with disciplinary experts. - Attend classes whether teaching and facilitating, or listening to guest lectures. - Facilitate classroom learning through leading discussions, creating learning workshops, or other classroom activities. - Supervise TAs who will lead some workshops or other activities. - Meet with students to develop their writing/oral communication, and research skills. - Coordinate TAs who will assess pieces of writing and oral presentations. - Mark assignments alongside TAs. 	<p>Applicants should submit:</p> <ul style="list-style-type: none"> • an application letter • curriculum vitae including the names of three referees • a short writing sample • a Unit 3 application form, available online at http://forms.hrandequity.utoronto.ca/ <p>A valid email address is required.</p> <p>Application letters should be addressed to: Deborah Tihanyi, Director Engineering Communication Program 35 St. George Street Toronto, ON M5S 1A4</p> <p>We prefer that applications be submitted by email to: ecp@ecf.utoronto.ca</p> <p><i>Please include only one (1) Unit 3 application, listing all courses you are applying for. Do not send separate applications for each course.</i></p>	<p>MAY 21, 2017</p>