



Institute for Studies in Transdisciplinary Engineering Education and Practice
UNIVERSITY OF TORONTO

**ENGINEERING COMMUNICATION PROGRAM
CONTINUOUSLY-POSTED NOTICE
SESSIONAL LECTURERS
FILLING POSITIONS UNDER THE CUPE 3902 UNIT 3 COLLECTIVE AGREEMENT**

HOW TO SUBMIT AN APPLICATION

The Engineering Communication Program may hire Sessional Lecturers to deliver some of its undergraduate courses. **Specific job ads will be posted on our website.** To be considered for a position, an application letter, a Unit 3 application form (available online at <http://www.hrandequity.utoronto.ca/resources/forms.htm>), curriculum vitae including the names of three referees, and a short writing sample must be submitted to:

Chanelle Small-Reid
Academic Administrative Coordinator
Institute for Studies in Transdisciplinary Engineering Education & Practice (ISTEP)
55 St. George Street
Toronto, ON M5S 0C9
istep.academic@utoronto.ca

A valid email address is required. We prefer that applications and CVs be submitted via email.

GENERAL INFORMATION

For all of the positions, candidates should have at least a Master's degree in an appropriate discipline (such as, but not limited to, Communication, English, Engineering, Education, Technology Studies) with strong written and oral communication skills and a demonstrated commitment to teaching communication. In addition, assets would include familiarity with engineering communication practices and/or training in second-language instruction at the university level. Since most courses are team-taught, the ability to work as part of a team is essential.

Most of our positions for the academic year are advertised in early June/July. Generally speaking, we expect to make hiring decisions in July. However, some decisions may be made earlier or later than these time frames, depending on circumstances. Unexpected vacancies may arise at any time.

This notice is posted pursuant to the CUPE Local 3902 Unit 3 Collective Agreement. Please note that in accordance with that agreement, preference in hiring is given to qualified persons holding the rank of Sessional Lecturer II.